



## Presentation High School Coaches Application

Download, complete, and submit application with other required documents. Resume is not accepted in lieu of application.  
An incomplete application will not be accepted.

### APPLICANT INFORMATION

Date of application \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Title of position for which you are applying \_\_\_\_\_

If hired, what date are you available to start work? \_\_\_\_\_

Have you ever applied to Presentation before?  YES  NO

Can you submit verification of your legal right to work in the U.S.?  YES  NO

Are you Catholic?  YES  NO If yes, what is your parish? \_\_\_\_\_

Do you currently know anyone working at Presentation?  YES  NO If yes, state name(s) and relationship(s).

\_\_\_\_\_  
Name Relationship

\_\_\_\_\_  
Name Relationship

### CERTIFICATIONS *(Please attach copies)*

First Aid Certification - Exp. date \_\_\_\_\_

CPR Certification - Exp. date \_\_\_\_\_

Coaches Education Certification - Exp. date \_\_\_\_\_

Concussion in Sports Certification - Exp. date \_\_\_\_\_

Other Certification \_\_\_\_\_ - Exp. date \_\_\_\_\_



## EDUCATION AND PROFESSIONAL PREPARATION

	Institution	City, State	# Years Attended	Did you graduate? (Y/N)	Degree	Major	Minor
Secondary							
College/ University							
Graduate/ Special Training							

## RELEVANT COACHING EXPERIENCE\*

From	To	Employer	Address & Phone	Position and Duties	Supervisor & Reason for Leaving

\*May we contact your current employer?  YES  NO

## OTHER EMPLOYMENT HISTORY\*

From	To	Employer	Address & Phone	Position and Duties	Supervisor & Reason for Leaving

\*May we contact your past employers?  YES  NO

## PROFESSIONAL ACTIVITIES/INTERESTS/AWARDS

## OTHER IMPORTANT INFORMATION

Have you ever left a coaching position at any time other than at the end of the season?  YES  NO

Have you ever been known by any other name(s)?  YES  NO

If you answered yes to any of the questions above, please explain \_\_\_\_\_

## PROFESSIONAL REFERENCES

Please list four professional individuals we may contact who have observed your work, including your last principal:

Name	Position	Organization	Phone	Email



## ORIGINAL STATEMENT

Please write a brief statement below on one of the following topics: (up to 500 words)

1. What is your personal mission as a coach? What do you want to accomplish by your work in this profession?
2. Describe a personal athletic experience in education or your specific field that was memorable for you, and explain how it has affected the way you work with students.

## CERTIFICATION

Please read carefully, initial each paragraph and sign below.  
Emailing this application will be considered an electronic signature.

\_\_\_\_\_ I authorize Presentation High School to contact my **current** employers listed on my employment application for purposes of verifying or obtaining any information regarding my employment, character, and qualifications.

\_\_\_\_\_ I authorize Presentation High School to contact my **former** employers listed on my employment application for purposes of verifying or obtaining any information regarding my employment, character, and qualifications.

\_\_\_\_\_ Furthermore, I waive my right of access to any such information. I hereby release Presentation High School and the reference source, without limitation, from any liability in connection with the release of information obtained during the hiring process.

\_\_\_\_\_ I certify I have made true, correct, and complete answers and statements on this application, my resume, and other supplementary materials in the knowledge that they may be relied upon in considering my application. I understand omissions or false statements made by me on this application, or any supplement to it, will be sufficient grounds not to employ me. I also understand, if I am employed by Presentation High School, any subsequent revelation that I have previously given false information could lead to my dismissal.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**This application must be accompanied by the following supplementary materials (Word Doc or PDF files):**

- Cover letter and resume
- Copy of all applicable licenses, certifications and credentials