



PRESENTATION HIGH SCHOOL COACHES APPLICATION

Download, complete, and submit application with other required documents. Resume is not accepted in lieu of application.
An incomplete application will not be accepted.

APPLICANT INFORMATION

Date of application _____

Name _____

Address _____

Email _____ Cell Phone _____

Home Phone _____ Work Phone _____

Title of position for which you are applying _____

If hired, what date are you available to start work? _____

Have you ever applied to Presentation before? YES NO

Can you submit verification of your legal right to work in the U.S.? YES NO

Are you Catholic? YES NO If yes, what is your parish? _____

Do you currently know anyone working at Presentation? YES NO If yes, state name(s) and relationship(s).

Name Relationship

Name Relationship

CERTIFICATIONS *(Please attach copies)*

First Aid Certification - Exp. date _____

CPR Certification - Exp. date _____

Coaches Education Certification - Exp. date _____

Concussion in Sports Certification - Exp. date _____

Other Certification _____ - Exp. date _____

EDUCATION AND PROFESSIONAL PREPARATION

	Institution	City, State	# Years Attended	Did you graduate? (Y/N)	Degree	Major	Minor
Secondary							
College/ University							
Graduate/ Special Training							

RELEVANT COACHING EXPERIENCE*

From	To	Employer	Address	Position and Duties	Supervisor Name & Phone #

*May we contact your current employer? YES NO

OTHER EMPLOYMENT HISTORY*

From	To	Employer	Address	Position and Duties	Supervisor Name & Phone #

*May we contact your past employers? YES NO

PROFESSIONAL ACTIVITIES/INTERESTS/AWARDS

OTHER IMPORTANT INFORMATION

Have you ever left a coaching position at any time other than at the end of the season? YES NO

Have you ever been dismissed or asked to resign from any coaching position? YES NO

Can you perform coaching or related services with or without reasonable accommodation? YES NO

Have you ever been known by any other name(s)? YES NO

Have you ever been convicted of a criminal offense, felony or misdemeanor? YES NO

(You may omit any misdemeanor marijuana-related convictions more than two years old.)

If you answered yes to any of the questions above, please explain _____

PROFESSIONAL REFERENCES

Please list four individuals we may contact who have observed your work, including your last principal:

Name	Position	Organization	Phone	Email

ORIGINAL STATEMENT

Please write a brief statement below on one of the following topics: (up to 500 words)

1. What is your personal mission as a coach? What do you want to accomplish by your work in this profession?
2. Describe a personal athletic experience in education or your specific field that was memorable for you, and explain how it has affected the way you work with students.

CERTIFICATION

Please read carefully, initial each paragraph and sign below.
Emailing this application will be considered an electronic signature.

_____ I certify that all statements I have made on this application, resume, and other supplementary materials are true and correct.

_____ I authorize Presentation High School to contact my **current** employers listed on my employment application for purposes of verifying or obtaining any information regarding my employment, character, and qualifications.

_____ I authorize Presentation High School to contact my **former** employers listed on my employment application for purposes of verifying or obtaining any information regarding my employment, character, and qualifications.

_____ Furthermore, I waive my right of access to any such information. I hereby release Presentation High School and the reference source, without limitation, from any liability in connection with the release of information obtained during the hiring process.

_____ I certify I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application. I understand omissions or false statements made by me on this application, or any supplement to it, will be sufficient grounds not to employ me. I also understand, if I am employed by Presentation High School, any subsequent revelation that I have previously given false information could lead to my dismissal.

This application must be accompanied by the following supplementary materials (Word Doc or PDF files):

- Cover letter and resume
- Copy of all applicable licenses, certifications and credentials

Presentation High School is an Equal Opportunity Employer